

**THREE POINTS FIRE DISTRICT**  
**11200 S. SIERRITA MOUNTAIN ROAD – PMB 328**  
**TUCSON, ARIZONA 85736-1434**  
**(520) 822-1086**  
**(520) 822-1959 FAX**  
**E-MAIL [tpfd@threepointsfire.org](mailto:tpfd@threepointsfire.org)**

**TPFD Regular Board Meeting**  
**February 8, 2021 Minutes**

1. **Call To Order**  
**The Three Points Fire District Board Regular Meeting** was held Electronically through a Zoom meeting on February 8, 2021
2. **Pledge Of Allegiance** – Given by all present
3. **Roll Call Of Fire Board Members** –  
  
**Present:** Richard Kennedy Sr., Board Chairperson  
Wendy Mattias, Board Clerk  
Tracy E. Nielsen, Board Member  
Lorie Wallace, Board Member  
Steve Knode, Board Member  
  
**Absent:**  
  
**Others Present:** Tom Knapp, Fire Chief  
Monica Milburg, Admin  
Chris Ader  
Rose Knapp
4. **Call To The Public:** None
5. **Local Union 4871 Report:** The Union Had Nothing to Report
6. **Discuss/Approve: Organizational and Regular Meeting Minutes January 11, 2021** Wendy Mattias motioned to approve the Organizational Meeting Minutes, Steve Knode seconded **All Approve (5,0)** Steve Knode motioned to approve the Regular Meeting Minutes, Wendy Mattias seconded **All Approve (5,0)**
7. **Discuss/Approve January Financials:** Lorie Wallace motioned to approve the January financials Wendy Mattias seconded **Motion Approved (5,0)**
8. **Discuss/Approve Intergovernmental Agreement (IGA) with Pima County for the Administration of Immunization and Testing:** The Pima County Chiefs, Specifically Northwest Fire, worked with the County on the IGA that allows the district to Participate in Testing and Vaccination clinics. The District lawyer has reviewed the IGA and his questions have been answered. Chief clarified that this is a positive community outreach

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opportunity and in some instances the district will be reimbursed. Paramedics would be the staff performing the injections but DHS recently opened that up so EMT's can access the training for injections. Chair Richard Kennedy called for a motion to approve the IGA Wendy Mattias motioned Lorie Wallace Seconded **Motion Approved (5,0)**

**9. Discuss/Approve Allowable purchase amount for vehicles without prior Board Approval:** Chief explained the recent sold vehicles and the vehicles the district is currently researching for purchase. The district needs to start replacing some of the older vehicles as the cost of repairs are beginning to exceed the value. Many of the vehicles located are on auction web sites and an approved monetary amount would allow Chief Knapp the ability to acquire vehicles. Wendy Mattias requested a list of current district vehicles and their status. Steve Knode motioned to approve a \$100,000 purchase limit with Board Chair and Board Clerk approval, Wendy Mattias seconded **Motion Approved (5,0)**

**10. Chiefs Report:** Staff continue to take precautions during the COVID-19 pandemic and have stayed healthy. State and regional meetings, as well as continuing education are being attended via webinars. The district was active in Community outreach with our participation in COVID-19 clinics with the local United Community Health Clinic at Robles Elementary. Facility improvements are ongoing, with drain cleaning and technology improvements underway. Grant writing is continuing along with vehicle acquisition and surplus. The next Board Meeting will be March 8, 2021

**11. Adjournment:** Chair Richard Kennedy requested a motion to adjourn the February 8 meeting Steve Knode Motioned to adjourn the meeting at 6:47pm Lorie Wallace seconded. **Motion Approved (5,0)**

Prepared by:

APPROVED BY BOARD ACTION:

DATE: \_\_\_\_\_

\_\_\_\_\_  
Richard Kennedy, Board Chairperson

\_\_\_\_\_  
Wendy Mattias, Board Clerk