



MINUTES OF THE PUBLIC HEARING AND THE REGULAR
MEETING OF THE
BOARD OF DIRECTORS
AVRA VALLEY FIRE DISTRICT

Meeting Date: Wednesday, November 28, 2012

Meeting Time: 6:00 PM

Location: Station 193 Located at 30300 E. Amber Sunrise , Marana, AZ 85653

If you require materials in accessible format for this event, please call the Avra Valley Fire District Administration Office at 520-682-3255, at least five business days in advance.

1) Call to Order – 6:03 PM by Chairman Castaneda, Jr.

2) Roll Call – Present were: Mr. Castaneda, Jr., Mrs. Aleyna Lassen, Ms. Sara Bauer, Mr. Eric Neilson. Also present were Mr. Wencker, Chief Delfs, Chief Klein and Ms. Cantrell.

3) PLEDGE OF ALLEGIANCE

4) CALL TO THE PUBLIC – No members of the public spoke at this time.

5) APPROVAL OF MINUTES FROM REGULAR SESSION OCTOBER 24, 2012.

After review of the minutes from October 24, 2012:

ALEYNA LASSEN MADE THE MOTION TO APPROVE THE MINUTES FROM OCTOBER 24, 2012 AS PRESENTED. SARA BAUER MADE THE SECOND. VOTE WAS TAKEN 4-0, MOTION CARRIED

9) THIS ITEM TAKEN OUT OF ORDER – REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING APPOINTMENT OF NEW DIRECTOR. –

Chairman Castaneda, Jr. noted that a letter of interest from Mr. Brian Horch had been forwarded to the Board by Chief Delfs. No other letters of interest had been received.

Chairman Castaneda offered a MOTION to appoint Mr. Horch to the vacant seat on the Board of Directors for the remainder of Ms. Aguirre-Vogler's term of office and that he should be appointed by acclamation. SECOND by Mrs. Lassen. VOTE passed 4/0.

Mr. Castaneda, Jr. thanked Mr. Horch for his willingness to serve and administered the oath of office.

6) HALBERG CENTER REPORT BY DANIELLE CANTRELL

- DATES/TIMES OF HALBERG CENTER USAGE
- COMMUNITY EVENTS HELD
- UPCOMING EVENTS

No new information was presented.

7) FINANCIAL REPORT BY CHIEF DELFS

- REVENUES & EXPENDITURES
- BUDGET PERFORMANCE
- MONTHLY, BUDGET AND QUARTERLY REVIEWS

Chief Delfs explained that the financial information from Pima County had been delayed due to the election season and demands placed upon Pima County's staff. Chief Delfs presented the following budget highlights:

- Total tax collections for the fiscal year are: \$424,575.
- Tax collections for October 2012 are \$314,830 which is \$112,915 more than October 2011.
- Ambulance revenue for October 2012 \$63,909 which is \$1,157 more than the first quarter monthly average and \$3,650 more than September 2012.
- We received another \$10,700 in State Land Dept. payments for wildland.
- October's expenses were lower than the first three months of the fiscal year at \$245,779

8) CHIEF'S REPORT/OPERATIONS REPORT BY CHIEF BRIAN DELFS/ASSISTANT CHIEF KLEIN

TRAINING
 RESPONSE TIMES
 VEHICLE MAINTENANCE
 LABOR RELATIONS AND PERSONNEL
 STATIONS
 FINANCE & BUDGET
 COMMUNICATIONS

Chief Delfs and Chief Klein collaborated on the written reports included in the meeting materials. Chief Delfs added that he had represented the District at the memorial services held by the Professional Firefighters of Arizona and the Greater Tucson Fire Foundation.

9) BOARD MEMBER REPORTS

- I. LUIS CASTANEDA JR.-BOARD CHAIRMAN
- II. ALEYNA LASSEN-VICE CHAIRMAN
- III. SARA BAUER-BOARD CLERK

The December Chamber of Commerce Luncheon will be held on the 20th of December and she asked if the Chief could arrange to send representatives.

- IV. ERIC NEILSON-BOARD MEMBER
- V. VACANT-BOARD MEMBER

10) ANNOUNCEMENTS, CURRENT EVENTS & CORRESPONDENCE

A brief summary of announcements of future meeting dates, current events, correspondence, and other information concerning AVFD. The Governing Board is prohibited from proposing, discussing, deliberating, and/or taking legal action on any matters under this agenda item, unless specifically listed as an agenda item elsewhere on this agenda.

Discussion regarding the next meeting date as it would ordinarily fall the day after Christmas. It was proposed that the next meeting be tentatively set for December 19, 2012 at 10:00 AM.

MOTION by Mrs. Lassen to set the next meeting date for December 19, 2012, SECOND by Ms. Bauer. VOTE taken passed 4/0.

Chairman Castaneda reported that the AFDA conference will be held January 17 – 19, 2013. More information will be forthcoming.

Captain Lassen reported on the Adopt-a-Family fundraising efforts and the food boxes that had been given out for Thanksgiving.

11) REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING CANVASS OF ELECTION FROM OFFICIAL RESULTS OF PIMA AND PINAL COUNTIES ON PROPOSITION 411 AVRA VALLEY FIRE DIST. 8.

Mr. Wencker had provided a draft resolution for the Board's use. Although it is not required by law, Mr. Wencker proposed that it would be best practice for the board to canvass the election results as a source of information for the public. He also suggested that since Pima County was unable to provide the information in section two regarding the number of provisional ballots that were disqualified, that the section be stricken from the resolution. Mr. Castaneda read aloud the election results: Pima County: 1145 yes, 771 no. Pinal County: 541 yes, 222 no.

Mrs. Lassen made a MOTION that the election results be filed with Pima County and Pinal County and that section two be stricken. SECOND was made by Ms. Bauer. VOTE taken passed 4/0 with Mr. Horch abstaining on the advice of Mr. Wencker.

PUBLIC HEARING

12) PUBLIC HEARING REGARDING THE PROPOSED ERECTION OF AN EIGHTY FOOT TALL COMMUNICATIONS TOWER AT FIRE STATION #193, 30300 E. AMBER SUNRISE-

12. A OPEN PUBLIC HEARING –

Chairman Castaneda Announced the item and made a MOTION to open the public hearing. Mrs. Lassen SECONDED the motion and a VOTE passed 4/0

12. B PUBLIC COMMENT

Chairman Castaneda opened the floor for members of the public who were in attendance to ask questions or provide comment on the proposed tower. Mr. Eduardo Rojas, a District resident, asked if the tower would be used strictly for fire department communications. Chief Delfs explained that the tower would be an approximately eighty foot tall lattice tower with guy wires. It would be erected by TransWorld and deeded to the District. The area fire districts would benefit from the radio antenna that TransWorld would affix to the tower to bolster emergency communications. Area residents would have access to a subscription service that would enable them to have wireless internet service in the area. Mr. Rojas then asked if the District's tax payers would be paying for the tower or if funding was to come from TransWorld. Chief Delfs and Mr. Wencker explained that TransWorld would deed the tower to the District after it was installed and that it would not be built at tax-payer expense. Furthermore, TransWorld will then pay nominal fees to the District for their use of the tower space. Another resident, Mr. Thomas Armendarez asked if other private companies could rent space on the tower as a way for the District to offset taxes. Chief Delfs said that other companies who are not in competition with TransWorld could potentially rent space in the future.

Chief Delfs noted that this is the second hearing the Board has held on this issue. The first meeting was held so that the Board could measure any interest or opposition to the tower before beginning the process.

The public was overwhelmingly supportive of the idea at that time. Since then, the engineering for the tower has been completed and submitted to Pinal County for permitting. Pinal County required that this second public hearing be held after certain residents were notified of the hearing by mail. The minutes and sign-in sheet from this meeting will be forwarded to Pinal County to advance the process. Members of the public were reminded to sign the sign-in sheet if they had not already done so. Chairman Castaneda asked if there were any other members of the public who wished to be heard. Hearing none, he indicated that the hearing could be closed.

12. C CLOSE OF THE PUBLIC HEARING

MOTION by Mrs. Lassen, SECONDED by Ms. Bauer to close the public hearing and to forward the appropriate documentation to Pinal County. VOTE passed 4/0.

13) MISNUMBERED - REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING BOND- AN ONGOING AGENDA ITEM TO UPDATE THE BOARD AND THE RESIDENTS ON THE SALE OF THE BONDS THAT WERE APPROVED BY THE VOTERS IN NOVEMBER 2012, AND DISCUSSION REGARDING THE PROCESSES AND PROCEDURES THAT WILL BE EMPLOYED TO EXPEND THE MONIES ON CERTAIN FACILITIES AND APPARATUS AND ASSOCIATED EQUIPMENT. THE BOARD MAY TAKE ACTION TO DIRECT STAFF IN THIS REGARD.

Chief Delfs explained that this will be an ongoing item as the bond and capital improvements will be continuing processes over the next several months. The Chief reported that Mr. Michael LaVallee of Stone & Youngberg will be setting up a bond sale calendar. The Chief also met with Pulte Homes regarding the construction of the new station facilities. At this point, the Chief has high hopes, but we will move forward with an abundance of caution so that the bond money will be expended wisely. The Board will have an opportunity to give input on any drawings and plans before they are presented to the residents. Pulte would like to have plans and presentation materials prepared for their January 31, 2013 HOA meeting.

15) Future Agenda Items –

The previous item regarding the bond and capital improvements will be an ongoing agenda item.

Adjournment –

Meeting adjourned by Chairman Castaneda, Jr. at 6:42 PM.

Minutes submitted by Chief Brian Delfs

APPROVED MARCH 27, 2013

SIGNED: *Sara Bauer*

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