

**Avra Valley Fire District
Regular Board Meeting
September 27, 2012**

The Board Meeting of the Avra Valley Fire District was called to order at 06:08 PM.

- 1) **Call to Order:** Chairman Castaneda, Jr.
- 2) **Pledge of Allegiance**—Led by Chief Delfs
- 3) **Roll Call** taken by Danielle Cantrell:

Present:

Chairman Mr. Luis Castaneda Jr.	_____ X _____
Vice-Chairman, Mrs. Aleyna Lassen	_____ X _____
Clerk of the Board, Ms. Sara Bauer	_____ X _____
Board Member, Mrs. Mary Aguirre-Vogler	_____ X _____
Board Member, Mr. Eric Neilson	_____ Absent _____
Fire Chief Brian Delfs	_____ X _____
District Secretary, Ms. Danielle Cantrell	_____ X _____
District Counsel, Mr. Chris Wencker	_____ X _____

Audience:

4 people in the audience.

- 4) **CALL TO THE PUBLIC-NONE**

- 5) **PRESENTATION AND RECOGNITION OF PERSONNEL**-Chief Delfs called attention to a letter just passed out to the Board that was received into our office that day; a woman wanted to thank one of our crews for saving her life in a swift water rescue. A big thanks to the B shift crew headed up by Captain Kennedy.

- 6) **APPROVAL OF MINUTES FROM REGULAR SESSION MEETING AUGUST 22, 2012.**

Mrs. Aguirre-Vogler questioned item 13 in the minutes regarding the conversation that Chief Delfs had with Pulte concerning the extensions. Mary Aguirre-Vogler directed Chief Delfs to contact the County and check on the extensions. Aleyna Lassen clarified that the minutes are a record of what transpired among the Board Members at the last meeting and may or may not reflect accurate information today as far as the status of a particular project such as Pulte.

Aleyna Lassen made the motion to approve the Minutes from August 22, 2012 as presented. Sara Bauer made the second. Vote was taken 4-0, motion carried

- 7) **HALBERG CENTER REPORT**

See attached report.

- 8) **FINANCIAL REPORT BY CHIEF DELFS**
 - REVENUES & EXPENDITURES

- **BUDGET PERFORMANCE FOR END OF YEAR INTERIM FIGURES**

Page 28 of 85 reformatted to mimic the budget you adopted for familiarity, including monthly income expenditures and the capacity left. Chief Delfs felt it would be easier for all to read. Revenues down 28% compared to last year and expenses are up 5%. 2012-2013 revenue approximately 185K and expenses approximately 651K; resulting in approximately 131K over or average combined months. Attributed to the one time payments we make, wildland and 5 pay periods since July. Ambulance transports are down 50% due to economy, and people don't have the health insurance they have had in the past; therefore driving themselves to hospital or foregoing healthcare. This is very early in the year, just a high-level overview of our situation and we will be keeping an eye on all revenues and expenditures and updating the board monthly.

Aleyna Lassen requested the high-level overview in written form and emailed to the Board Members.

Chief Delfs gave report; see attached.

9) **CHIEF'S REPORT/OPERATIONS REPORT BY CHIEF BRIAN DELFS**

- TRAINING
- RESPONSE TIMES
- VEHICLE MAINTENANCE
- GRANT PROGRESS
- LABOR RELATIONS & PERSONNEL ISSUES
- BUDGET

ISO Rerate working on tremendous amount of paperwork
Narrow banding mandate January 2013

Chief Delfs and Chief Klein offered to read report; see attached.

10) **BOARD MEMBER REPORTS**

- I. LUIS CASTANEDA JR.-BOARD CHAIRMAN
- II. ALEYNA LASSEN-VICE CHAIRMAN
- III. SARA BAUER-BOARD CLERK
- IV. ERIC NEILSON-BOARD MEMBER
- V. MARY AGUIRRE-VOGLER-BOARD MEMBER

District Council addressed the new agenda format with the individual Board Member Reports to facilitate the announcement of individual accomplishments and activities for the Board and General Public.

Luis Castaneda Jr. reported that he and Mrs. Aguirre-Vogler attended a Northwest Fire District Meeting to bid farewell to Chief Piechura.

Also attended a "Talk it Out" meeting in Casa Grande and had the opportunity to meet some of Pinal County Candidates.

Ms. Bauer announced that we were awarded a 2012 Marana Chamber Plaque and presented it to Chief Delfs to hang in the District Offices.

11) **ANNOUNCEMENTS, CURRENT EVENTS, & CORRESPONDENCE**

Mr. Castaneda and Mrs. Aguirre-Vogler took the liberty of setting up a candidate forum at station 193 on Tuesday, October 23, 2012 9:30-11:00. Coffee and cookies will be provided. District Counsel Chris Wencker reiterated the Boards knowledge that the District cannot use any District Resources to influence the outcome of any election, nor any endorsement of any candidates or their respective views; including appearance of preferential treatment nor any exclusion of candidates. AVFD Governing Board is merely providing the space for the forum.

Ms. Bauer announced that she would like to sponsor another Chamber Luncheon, October 18, 2012 11:00 am.

Feedback from Red Rock Block Party was fantastic, would like to have Trucks and Ambulance for Fall Festival October 26, 2012.

12) REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING ROAD IMPROVEMENTS THAT WILL DECREASE RESPONSE TIMES AND PROVIDE BETTER ACCESS IN INCLEMENT WEATHER. (MARY AGUIRRE-VOGLER)

Mrs. Aguirre-Vogler felt this item was at standstill and will be waiting for new District Supervisor to be seated to proceed.

13) REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING PULTE (RED ROCK) AGREEMENT.

Mrs. Aguirre-Vogler felt this item was at standstill and will be waiting for new District Supervisor to be seated to proceed.

14) REVIEW, DISCUSSION AND POSSIBLE ACTION TO ACCEPT THE GRANT FOR A NEW TYPE I PUMPER IN THE AMOUNT OF \$259,947.30, FROM THE TOHONO O'ODHAM NATION. IF ACCEPTED, TO INSTRUCT THE FIRE CHIEF TO PROCEED WITH EITHER A NEW REQUEST FOR PROPOSALS FOR A NEW VEHICLE OR TO UTILIZE THE SAME BID WINNER THAT OTHER RECENT PURCHASES WERE AWARDED TO. THE FIRE CHIEF MAY OR MAY NOT BE INSTRUCTED TO RESERVE A TYPE 1 PUMPER SIMILAR TO THE ONES RECENTLY PURCHASED THROUGH PIERCE MANUFACTURING INC.

Discussion ensued regarding acceptance of the grant and how the board wishes the Fire Chief to pursue retrieving bids for the expenditure of the grant money on a Type 1 Pumper.

Aleyna Lassen made the motion to accept the grant for a new type I pumper in the amount of \$259,947.30, from the Tohono O'odham Nation and to instruct the Fire Chief to proceed with additional requests for proposals for a new vehicle or to utilize the same bid winner that other recent purchases were awarded to. Luis Castaneda Jr., made the second; vote taken 4/0 motion carried.

15) REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING I-PADS (MRS. AGUIRRE-VOGLER)

Discussion ensued regarding the District equipment issue and usage agreements the individual board members signed in regards to the I-pads they were issued.

NO ACTION TAKEN

16) REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING BOARD RETREAT (MRS. LASSEN)

Mrs. Lassen encouraged a discussion regarding a potential board retreat, specialized and tailored for our fire district.

Luis Castaneda Jr. instructed the chief to organize a special meeting to discuss the board retreat.

17) REVIEW, DISCUSSION AND POSSIBLE ACTION ON SELECTING A LEASE AGREEMENT FOR THE POSTAGE MACHINE FOR IN-HOUSE BILLING (DANIELLE CANTRELL)

Discussion ensued on the best machine for the in-house billing utilizing the State cooperative purchasing agreement pricing for the Pitney Bowes postage machine.

Luis Castaneda Jr., made the motion to approve the 60 month lease agreement on the DM 200 series postage machine as part of the WSCA/NASPO Contract. Mary Aguirre-Vogler made the second. Vote taken, 4/0, motion carried.

18) FUTURE AGENDA ITEMS- NONE

Adjournment

No further business before the Board, meeting stands adjourned at 7:50 PM.

Respectfully Submitted by Danielle Cantrell.

APPROVED MARCH 27, 2013

SIGNED: *Sara Bauer*