

MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
THREE POINTS FIRE DISTRICT

DATE: Monday, August 9, 2021
TIME: 6:00 PM
LOCATION: Station 303 10351 S Sasabe Highway

Recording On.

1. CALL TO ORDER Chairman Kennedy called the meeting to order at 6:00 PM.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

3. ROLL CALL

In attendance:

Chairman Richard Kennedy	Chief Brian Delfs	Captain Chris Ader
Clerk Wendy Mattias	Assistant Chief Ray Klein	FF Abigail Ethridge
Director Lorie Wallace	Monica Milburg	FF Brian Freeman
Director Steve Knode	Lorrie Palmquist, via Zoom	FF Mike Payne
Director Dan Tankersley	Captain Bob Ethridge	FF Mark Astill
	FF Kathleen Gallagher	FF Cody Baker
	Ader Family	Ethridge Family
	Baker Family	Dakota Ives
	Joy Duff-Simms	

4. RECOGNITION OF PERSONNEL AND UNIT CITATION AWARDS

Crew members were recognized for their actions in the field and presented with certificates and citation ribbons.

5. CALL TO THE PUBLIC NONE

6. LOCAL UNION 4871 REPORT

The Union is selling raffle tickets for the Jim Click Ford Mega Raffle. Tickets are \$25 or 5 for \$100. All proceeds from sales stay within the district.

7. CONSENT AGENDA:

- July 12, 2021 Regular Meeting Minutes

Clerk Mattias moved to accept the Minutes as written. Director Knode seconded.

Motion carried unanimously, 5:0.

8. Review, Discussion and Possible Action to approve the July 2021 financial reports.

Director Knode moved to approve the July 2021 financial reports. Clerk Mattias seconded.

Motion carried unanimously, 5:0.

9. Review, Discussion and Possible Action to approve the upgrade to QuickBooks Premier Accountant Version

Chief Delfs explained the need for the upgrade to provide the district with the necessary documents for compliance with Government Accounting Standards. Chair Kennedy asked for a motion to approve the upgrade, Director Wallace motioned, Director Knode Seconded

Motion carried unanimously, 5:0.

10. Review, Discussion and Possible Action to approve and sign the three year engagement letter with Saunders Company Ltd, to conduct the annual Audit.

Chief Delfs provided the board with a history of Saunders Company and his confidence in their ability to provide us with a clean compliant audit. Clerk Mattias motioned to approve and sign the engagement letter, Director Tankersley seconded. ***Motion carried unanimously, 5:0.***

11. Review, Discussion and Possible Action to approve the Strategic Planning Matrix

Chief Delfs briefly explained the purpose of the planning matrix and its use as a guide to examine areas of need and solutions. Director Knode asked who would be ensuring the the issues on the Matrix got handled accordingly, Chief Delfs will be monitoring and tracking the Planning Matrix and providing the Board with updates. Director Knode motioned to approve the Strategic Planning Matrix, Director Tankersley seconded.

Motion carried unanimously, 5:0

12. Chiefs Report

The Chief highlighted the following items from his report:

- The Reserve Firefighter program will begin August 9
- The reciprocal agreement with Pima Community College will still need Board approval
- Changing current AZDHS required response times
- Grants received and recognized Captain Ethridge work on them
- Ambulance Inspections
- Continued follow-up with the Board on Strategic Planning Matrix

13. Adjournment

Director Kennedy requested a motion to adjourn Clerk Mattias motioned, Director Wallace seconded. ***Motion carried unanimously, 5:0.*** Meeting Adjourned at 6:30 PM.

Recording Off

SIGNED

DATE