



THREE POINTS FIRE DISTRICT
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TPFD Regular Board Meeting April 12, 2021 Minutes

1. **Call To Order**
The Three Points Fire District Board Regular Meeting was held Virtually through Zoom on April 12, 2021
2. **Pledge Of Allegiance** – Given by all present
3. **Roll Call Of Fire Board Members** –

Present: Richard Kennedy Sr., Board Chairperson
Wendy Mattias, Board Clerk
Lorie Wallace, Board Member
Steve Knode, Board Member

Absent:

Others Present: Tom Knapp, Fire Chief
Monica Milburg, Admin
4. **Call To The Public:** None
5. **Local Union 4871 Report:** The Union Had Nothing to Report
6. **Discuss/Approve: Regular Meeting Minutes March 8, 2021** Wendy Mattias motioned to approve the Regular Meeting Minutes, Lorie Wallace seconded **All Approve (4,0)**
7. **Discuss/Approve March Financials:** There were no questions from the Board. Steve Knode motioned to approve the March Financials, Wendy Mattias seconded **All Approve (4,0)**
8. **Executive Session:** No Session
9. **Discuss/Approve Interest letters for the Vacant Board Seat.:** Richard Kennedy reviewed all interest letters for the vacant Board Seat, the district received one letter from Community Member Dan Tankersley. After Review Wendy Mattias Motioned to accept and appoint Dan Tankersley to fill the vacant board seat, Steve Knode seconded **Motion Approved (4,0)**
10. **Discuss/Approve Equipment Surplus and Destroy List:** The Board was presented with a list of items for surplus or destroy. Steve Knode asked if any of the items were still

functional, like the ladders. Chief noted that items such as ladders that were functional as ladder but not compliant with standards would be surplus but not for use in the fire service.

11. Discuss: Review the Budget Timeline: Chief Reviewed the timeline for Budget Prep, Creation, Review, posting for public comment and final approval. Chief also noted that there will be a Board Retreat to begin the District Strategic Planning on May 7-8, 2021. There would be no action of board business ratified during this meeting and a Notice of the retreat shall be posted just as it is for the annual Arizona Fire District Association conferences. We will focus on the beginning of development of the Plan. There were no questions or changes from the Board so Lorie Wallace motioned to accept the schedule, Wendy Mattias seconded **Motion Approved (4,0)**

12. Chiefs Report: The State has begun to lesson COVID-19 restrictions allowing for a change in our office hours and an increase in community contact and outreach programs. We continued to participate in local vaccination PODS and we currently have two members deployed. We have had crew members deployed to vaccination clinics in Florence, Phoenix, Cottonwood, Prescott, and now Tucson. The Deployments are covered under our State Cooperators Agreement and all expenses and backfill will be reimbursed. Some of the standard meetings are still taking place virtually. Technology upgrades are ongoing and we are currently reserarching the upgrade to our main server; the website is is currently in the web layout and content upload process. Facilities are in good shape and crews are performing grounds cleanup. We are researching NFPA and OSHA medical physicals and will be proceeding to formaly establish the TPFD Medical and Annual Physical Conditioning programs. Crews have participated in extrication training and attending many Continuing Educational classes that are still being offered online. Alternative funding is an ongoing focus with nearly \$1 million dollars in request out this year thus far. We are working on the budget for the 2021-2022 fiscal year and will use the Board Retreat to work on the Strategic Plan and how it will impact the Budget.

Prepared by:

APPROVED BY BOARD ACTION:

DATE: _____

Richard Kennedy, Board Chairperson

Wendy Mattias, Board Clerk